



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
FPA Bldg. BAI Compound, Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.
Tel. Nos. 8920-8573, 8441-1601, 8922-3368
E-mail add: fpacentral77@gmail.com | Website: <http://fpa.da.gov.ph>

March 13, 2023

SPECIAL ORDER

NO. 51

Series of 2023

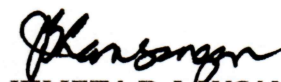
SUBJECT : DESIGNATING MS. OLIVIA R. MARZAN AS SPECIAL DISBURSING OFFICER (SDO) TO HANDLE CASH ADVANCE IN THE AMOUNT OF P 28,018.00

In the interest of the service, Ms. Olivia R. Marzan, Administrative Officer V, is hereby designated as Special Disbursing Officer (SDO) to handle a cash advance of ***Twenty-Eight Thousand Eighteen Pesos Only (P 28,018.00)*** to defray the cost that will be incurred for the Preventive Maintenance of FPA vehicle Mitsubishi Strada (60,000kms checkup) with plate no. SAB-8614, as per JO No. GSS-2023-03-009 dated 03-Mar-2023.

Upon completion of the activities, Ms. Marzan shall immediately liquidate her cash advance, otherwise, salaries and/or any amount due to her shall be withheld.

The designation of Ms. Marzan as SDO, is subject to the usual accounting and auditing rules and regulations.

This Special Order takes effect immediately.


JULIETA B. LANSANGAN
OIC, Executive Director



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Department of Agriculture
Fertilizer and Pesticide Authority

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JULIETA B. LANSANGAN

OIC, Executive Director

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03-14-23



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